

## Overview

The Shorter Football Booster Club is a group of members, consisting of parents and community members who support Hawks Athletics. The Booster Club supports the football team that is part of Shorter College.

The Booster Club's goal, in cooperation with the athletic department, school administration, and student athletes, is to help provide the tools necessary to compete at the highest levels and graduate with the best possible experience.

The Booster Club budget will maintain an annual budget. The majority of this revenue comes from membership dues, and special fund raisers. Our investment in student athletes covers such areas that are identified on an annual basis. As the participation in the football program grows, so must our commitment.

- Please consider joining the Booster Club and supporting our Hawks Football program. Membership dues are \$25 a year per family. You may send your membership dues to:

Cindy Gomez, Box Office Manager  
Shorter College  
315 Shorter Avenue

Campus Box 2141

Rome, Ga 30165 or call 706-233-7288

- The Football Booster Club shall have regularly scheduled meetings called by the President.

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## **Constitution & Bylaws**

### ***Constitution of the Shorter College Football Booster Club***

*Adopted August, 2005*

#### **Article I Name & Meetings**

Section 1. The name of the organization shall be the Shorter College Football Booster Club sometimes referred to as The Booster Club.

Section 2. The meeting place of the booster club will be an appropriate location on the college campus, large enough to accommodate the attendees. The address will be Box Office Manager, Shorter College 315 Shorter Ave., Campus Box 2141, Rome, Ga 30165

Section 3. The Booster Club fiscal year will run from July 1- June 30 of the following year.

Section 4. The regular business meetings of the Booster Club board of Directors and Officers will be determined by the existing Board. All Board of Directors meetings are open to the full membership of the Booster Club.

Section 5. Special called meetings may be called by the President. A seven (3) day notice shall be provided via e-mail or telephone.

Section 6. Executive Board meetings may be called by the President. A minimum of 24 hours notice will be provided by telephone or e-mail. The Executive Board meetings will be held in executive session.

#### **Article II Purpose**

Section 1. Cooperate with the athletic department, school administration, and students of Shorter College to promote and support inter-scholastic football and related activities.

Section 2. Increase school spirit and sportsmanship among students, faculty, staff, administration, parents, and the community at large.

Section 3. Foster and promote the general welfare of student athletes.

Section 4. Raise money and promote the general welfare through various activities deemed proper to support the purposes of the club.

Section 5. Do nothing to violate the rules of the NAIA or any other scholastic organization or association which Shorter College is a member.

Section 6. The Booster Club shall operate in full support of the school president, athletic director and coaches at Shorter College. At no time should the booster club make recommendations or become involved with the day-to-day operations of the school athletic programs. At no time will it be the organization's purpose to interfere with the policies, methods, eligibility requirements, or other practices of the Shorter College athletic department or administration.

### **Article III Membership**

Section 1. A Shorter College Booster Club member includes anyone who pays annual dues to support the clubs purposes.

Section 2. Annual dues, determined by the Board of Directors, will be per family, and will cover the period July1- June 30.

### **Article IV Board of Directors/Voting**

Section 1. The governing body of the Booster Club shall be the Board of Directors, which shall consist of the following: Not less than 8 nor more than 30 directors, and the Executive Board (Article IV, Sec. 2) with the Athletic Director and a designated football coach serving as ex-officio, non-voting members.

Section 2. The Executive Board will consist of the President, president elect, , Secretary-Treasurer, Vice-President of Special Programs, , Vice- president of Hawks Super Night, the web master, and a representative of Shorter College. The Executive Board shall be responsible for the day-to-day operation and activities of the Booster Club and shall receive reports and recommendations from the various committees and approve them for presentation to the full Board of Directors. A quorum must be present for voting purposes.

Section 3. The term of office of a director shall be one (1) year and a director shall be eligible to serve a second consecutive 1-year term. Each board member would have one (1) vote; the exception would be when a husband and wife both serve as directors. The family would have only one (1) vote. Both husband and wife would have a vote when voting as members. All Executive Board members shall have one vote.

Section 4. At the Winter meeting the President shall appoint a nominating committee, which shall consist of 5 members of the current board and the President. The nominating committee will prepare a slate of candidates for the next one (1) year directors. The director nominees will be voted on by the membership of the club at the Spring meeting.

Section 5. The nominating committee will present the slate of candidates for the Board of Directors via e-mail and the website . Nomination from the floor will be accepted. Any booster club member can make nominations. The President will then ask the Board of Directors to approve the official ballot. The ballot will be presented for vote at the Spring meeting. The Board of Directors will be voted on individually or as a slate at the Spring meeting by all Booster Club members in attendance. If the nominations from the floor increase the board nominees over the number of members specified by the constitution, the voters will then be asked to choose the required number from the slate presented and from floor nominations. The outcome will be decided by a plurality.

Section 6. The slate of Officers including, President, , Secretary- Treasurer, Vice-president of Special Programs , Vice –president of Membership & Communications, and a will be published via e-mail and the website before the Spring meeting by the secretary-treasurer. The Board of Directors will elect the new officers at the Spring meeting who will take office July 1. The outcome will be decided by a plurality.

### **Article V Officers**

Section 1. The President will preside at all regular meetings and special meeting of the Board of Directors as well as Executive Board meetings. The President shall provide leadership, organization and direction to the club. The President shall be the liaison with the Athletic Director and administration for all official booster club matters. The President shall also serve as official spokesperson for the booster club. The President shall sign all contracts. The President shall be the chairman of the nominating committee.

Section2. The President-elect shall be a member of the Executive Board and the Budget committee.

Section 3. The Secretary-treasurer shall be a member of the Executive Board. The Secretary – treasurer shall keep the minutes of the meetings in one or more books provided by that purpose, see that all notices are duly given in accordance with provisions of these By-Laws, be custodian of the Club records, and keep a register of the mailing address of each member. The Secretary will present the minutes of the previous meeting at the current meeting for acceptance. The Secretary performs all duties incident to the Office of Secretary, subject to the approval of the Executive Board. The secretary- Treasurer shall be a member of the Executive Board. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Booster Club. The Treasurer shall insure that the money handling guidelines, established by the Executive committee, will be followed. The Treasurer shall prepare an annual financial statement for the club,outlining all previous financial activities of the preceeding year.

Section 4. The Vice-president of Special Programs shall be a member of the Executive Board. The Vice-president of Special Programs shall be responsible for all major fund-raising events of the Booster Club.. The Vice-President of Special Programs shall be a member of the Executive Board. The Vice-president of Special Programs will be in charge of presenting to the Executive Board for its approval suggestions for programs or speakers, for meetings ,fundraising events,or awards ceremonies. The vice –president of Special programs shall also serve in the event of the absence of the President of the Booster Club.

Section 8. The Vice- President of Hawks Super Night shall be member of the Executive Board. The Vice-president of Hawks Super Night duties are to plan ,oversee, and provide the leadership to produce the Hawks Supernight.

Section 9. The webmaster shall have responsibility for the set up and control of the Booster Club website.

## **Article VI Finances**

Section 1. The budget , prepared by the Secretary- Treasurer, will be presented and voted on at the August meeting.

Section 2. The Secretary-Treasurer shall prepare the Booster Club account/accounts at the end of the fiscal year for review by the membership.

## **Article VII By-laws**

Section 1. These By-Laws may be altered, amended, or repealed and new By-Laws may be adopted by a majority vote of the members present at any Board of Directors meeting or any special meeting. The text of the proposed amendment or change in the By-Laws shall be published via e-mail and on the club web site for at least 30 days prior to the meeting at which said By- law change shall be considered.

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## Officers & Directors

**EXECUTIVE COMMITTEE** and E-mail address:

*(Please e-mail these officers if you have questions or comments.)*

<b>President</b>	<b>Bo And Shirley Hamil</b>
<b>President Elect</b>	Elaine And Tony Abercrombie
<b>VP Special Programs</b>	Maryalice McCauley and Ramah Meeks
<b>Secretary-Treasurer</b>	Maryalice McCauley
<b>VP Hawks Super Night</b>	Shirley Hamil and Elaine Abercrombie
<b>Website Master</b>	Don Schrampfer
<b>Shorter College Liason</b>	Coach Bill Peterson

**Executive Board of Directors:** As Outlined above